

# Residential Energy Improvement Program Incentive Reservation Form

Now is the time to improve the energy efficiency of your home. SWEPCO has a variety of financial incentives for equipment, products, and services to help you save energy and money. Improving the energy efficiency of your home can reduce energy costs and make your home more comfortable year-round. With SWEPCO, being energy smart is easy.

## Step 1: Reserve Your Incentive

- Arkansas residential customers should reserve their incentive to ensure funding is available.
- Participating contractors may also reserve incentives for Residential Energy Improvement Program customers.
- Complete the attached Incentive Reservation Form and submit via fax or e-mail.
- Homeowners may select any participating contractor. Visit [SWEPCO.com/ARsaves](http://SWEPCO.com/ARsaves) for a contractor list.

*Incentives will only be paid for installations completed by participating contractors. The selection of a participating contractor to perform the work is the sole decision of the property owner or authorized lessee/occupant. Inclusion of a participating contractor to perform work does not represent an endorsement by Southwestern Electric Power Company (SWEPCO) or CLEAResult of any product, individual, or company. Work performed by participating contractors is not guaranteed or subject to any warranty, either expressed or implied, by either SWEPCO or CLEAResult. Neither SWEPCO nor CLEAResult make any guarantee or any other representation as to the quality, cost, or provided effectiveness of the products provided or work performed by any participating contractor or by its employees, subcontractors, or suppliers.*

## Step 2: Install Qualified Equipment, Product, or Performed Services

- Your selected contractor will install your new energy-efficient equipment product or perform the qualified service.

## Step 3: Submit Paperwork

- Your selected contractor will submit the required paperwork to SWEPCO within 60 days of project completion date for review and verification that the upgrade or service performed meets SWEPCO's requirements.

## Step 4: Receive Incentive Check

- Homeowners and contractors will receive their incentive checks via mail within 6-8 weeks of project paperwork submission.
- SWEPCO may perform an in-home inspection to verify the products installed or services performed.

## Eligibility Requirements

- Incentives are available to any residential dwelling served by a SWEPCO electric meter.
- Tenant-occupied dwellings are eligible. Tenant must obtain the property owner's approval via a signature on the project completion form to participate in the program.
- Manufactured and mobile homes for which mobility devices have been removed are eligible for incentives.



An AEP Company

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### Incentive Reservation Process

1. Submit the Incentive Reservation Form to reserve an incentive for an energy efficiency project at the location listed below.
2. SWEPCO will review the Incentive Reservation Form and validate the SWEPCO account number provided.
3. Contractor completes and submits all required Project Completion Form.
4. Receive an incentive check for completed qualifying projects.

### Homeowner Contact Information

First Name:		Last Name:	
Address:			
City:	State:	Zip:	
SWEPCO Account #:			
Primary Phone:	Alt. Phone:		
E-mail Address:			

### Residential Energy Improvement Program

Please identify products and/or services to be completed so the estimated funds will be reserved:

<input type="checkbox"/> HVAC Replacement	<input type="checkbox"/> Duct Sealing	<input type="checkbox"/> ENERGY STAR® Windows
<input type="checkbox"/> A/C Tune-up	<input type="checkbox"/> Air Infiltration Sealing	<input type="checkbox"/> ENERGY STAR® Pool Pump
<input type="checkbox"/> Insulation		<input type="checkbox"/> Other

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### Contractor Information

Have you selected a contractor?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide company name:	
If no, would you like SWEPCO to provide your information to participating contractors? These contractors may contact you regarding the installation of eligible energy efficiency upgrades and incentives.	<input type="checkbox"/> Yes <input type="checkbox"/> No

### Terms and Conditions

- Submission of this Incentive Reservation Form is subject to the following terms and conditions:
1. SWEPCO has a limited budget and participation is on a first-come, first-served basis.
  2. An incentive may be reserved up to a maximum of 30 days for individual measures. You will receive a confirmation that the incentive has been reserved, including the expiration date.
  3. Incentives are paid only to residential customers with a valid SWEPCO electric meter and SWEPCO reserves the right to have an inspection conducted at the project location to verify installation.
  4. Incentives are paid for the completion of eligible energy efficiency upgrades and services performed by a participating contractor. Incentive amount paid is based on the actual products installed and/or services performed in accordance with the Residential Incentive Rate Table.
  5. Customer is responsible for paying the contractor for fees associated with energy efficiency upgrades and services

**Fax completed form to 479-234-4972 OR e-mail to [info@SWEPCOsavings.com](mailto:info@SWEPCOsavings.com)**

SWEPCO Residential Incentives, c/o CLEAResult, P.O. Box 9567, Fayetteville, Arkansas 72703